

CODE OF BY-LAWS

TOWN OF WINCHESTER



Enacted by Town Meeting
March 4, 1976

Approved by Attorney-General
May 25, 1976

Section 4. STANDING COMMITTEES

4.1 FINANCE COMMITTEE

4.1.1 Establishment - There shall be a finance committee having the responsibilities and organized in the manner described below.

4.1.2 Composition; Term of Office - The finance committee shall consist of fifteen voters, who shall hold no other town office. The members shall be appointed for terms of three years each, so arranged that the terms of office of five members shall expire each year.

4.1.3 Appointment of Members - The members of the finance committee shall be appointed by an appointing committee consisting of the moderator, the chairman of the board of selectmen and the chairman of the finance committee.

4.1.4 Time for Appointments - Appointments to the finance committee shall be made within thirty days following the dissolution of the spring town meeting.

4.1.5 Duties - The finance committee shall each year receive and review the proposed budget submitted by the town manager. The finance committee shall conduct one or more public hearings and thereafter shall file its recommended budget with the office of the town clerk for distribution to town meeting members and subsequent town meeting action.

The finance committee shall, in addition, prepare a written report, stating the committee's recommendations and its reasons therefor, pertaining to all warrant articles which involve the expenditure of town funds. It may also, at its discretion, report on any article in the warrant.

Copies of such committee reports shall be mailed to the town moderator, to each town meeting member, to each member of the board of selectmen, to each member of the school committee and to the heads of all town departments.

4.1.6 Filling of Vacancies - Whenever a vacancy occurs on the committee, the remaining members of the committee shall select a voter of the town to fill the vacancy for the unexpired term.